

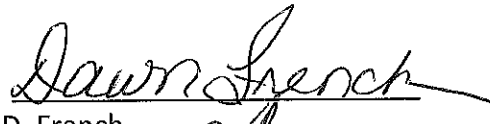
Belchertown Public Schools

MARCH 27, 2017

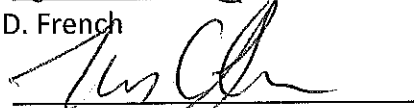
WARRANT 032717SA

SCHEDULE OF INVOICES – PAYABLE TO THE TOWN ACCOUNTANT

The following invoices of the Belchertown Public Schools, amounting to the aggregate of \$8,228.56 have been approved by the School Committee and you are requested to place same on a warrant for payment. I (we) hereby certify, under penalty or perjury, that the statements set forth in this payroll (bills) are true to the best of my (our) knowledge and belief.



D. French



T. Laughner



J. Charron

M. Knapp

M. Bogdanovich

The attached Schedule of Invoices has been reviewed by the School Business Manager and/or the Superintendent and is accurate to the best of our knowledge.

03/22/2017 11:35
abeaupre

TOWN OF BELCHERTOWN
WARRANT SUMMARY

P 2
apwarrrnt

WARRANT: 032717SA 03/27/2017

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
089 89315	STUDENT ACTIVITY 089 -300-315300-000-55110 -	8,228.56	-822,580.07
CASH ACCOUNT 10000 10400	BALANCE 20,766,444.23	8,228.56	
WARRANT SUMMARY TOTAL		8,228.56	
GRAND TOTAL		8,228.56	


Belchertown Public Schools

MARCH 27, 2017

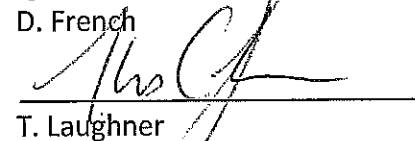
Warrant S/032717

SCHEDULE OF INVOICES – PAYABLE TO THE TOWN ACCOUNTANT

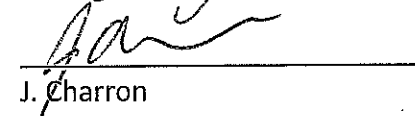
The following invoices of the Belchertown Public Schools, amounting to the aggregate of
\$357,218.18, have been approved by the School Committee and you are requested to place
same on a warrant for payment. I (we) hereby certify, under penalty or perjury, that the
statements set forth in this payroll (bills) are true to the best of my (our) knowledge and belief.



D. French



T. Laughner



J. Charron

M. Knapp

M. Bogdanovich

The attached Schedule of Invoices has been reviewed by the School Business Manager and/or
the Superintendent and is accurate to the best of our knowledge.

WARRANT: 5/032717 03/22/2017

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
010 10138	COMPUTER DIRECTOR 010 -100-138 -000-53404 -	750.00	2,250.00
	FUND TOTAL	750.00	
020 20306	SCHOOL CHOICE TUFT 020 -300-306 -300-55113 -	4,579.31	-4,536,746.13
	FUND TOTAL	4,579.31	
022 22360	SCHOOL LUNCH REVOL 022 -300-36000-000-53021 -	974.00	-115,437.98
022 22360	SCHOOL LUNCH REVOL 022 -300-36000-000-54316 -	874.23	-208,354.69
022 22360	SCHOOL LUNCH REVOL 022 -300-36000-000-54901 -	13,405.74	-6,439,988.98
022 22360	SCHOOL LUNCH REVOL 022 -300-36000-000-54906 -	705.10	-476,249.81
022 22360	SCHOOL LUNCH REVOL 022 -300-36000-000-57110 -	86.00	-8,567.34
022 22360	SCHOOL LUNCH REVOL 022 -300-36000-000-58519 -	320.47	-122,599.99
	FUND TOTAL	16,365.54	
024 24383	EARLY CHILHDH TUFT 024 -300-383 -300-52715 -	1,029.29	-29,165.79
024 24391	ATHLETIC REVOLVING 024 -300-391000-000-53021 -	2,224.14	-384,254.13
024 24391	ATHLETIC REVOLVING 024 -300-391000-000-53314 -	2,917.50	-647,455.28
	FUND TOTAL	6,170.93	
027 276043	ESHS HEALTH 027 -300-6043 -300-51911 -2017	62.50	1,028.88
027 278075	140 TEACHER QUALIT 027 -300-8075 -300-53021 -2017	350.00	15,989.00
027 278085	305 TITLE 1 027 -300-8085 -300-53021 -2016	5,200.00	8,890.00
027 278085	305 TITLE 1 027 -300-8085 -300-55108 -2016	6,828.98	2,706.86
027 278088	240 SPED 94-142 AL 027 -300-8088 -300-53021 -2017	1,620.50	-1,447.00
027 278088	240 SPED 94-142 AL 027 -300-8088 -300-53213 -2017	52,302.71	6,109.62
	FUND TOTAL	66,364.69	
095 011110	SCHOOL COMMITTEE 095 -001-1110 -300-57413 -	223.00	-223.00
095 011430	SCHOOL COMMITTEE 095 -001-1430 -300-53032 -	1,720.00	19,427.50
095 021210	SUPERINTENDENT 095 -002-1210 -300-52715 -	915.63	220.31
095 021210	SUPERINTENDENT 095 -002-1210 -300-52715 -	463.73	22,477.32
095 021210	SUPERINTENDENT 095 -002-1210 -300-53411 -	307.68	12,433.31
095 021410	BUSINESS FINANCE 095 -002-1410 -300-54510 -	8,250.00	-82,421.06
095 074010	MAINTENANCE DIRECT 095 -007-4010 -300-52110 -	673.25	1,125.00
095 074010	MAINTENANCE DIRECT 095 -007-4010 -300-52101 -	483.19	3,484.28
095 074030	MAINTENANCE DIRECT 095 -007-4030 -300-52300 -	582.48	7,597.12
095 074030	MAINTENANCE DIRECT 095 -007-4030 -300-53401 -	3,128.25	-50.20
095 074420	MAINTENANCE DIRECT 095 -007-4420 -300-52491 -	14.51	27,738.76
095 083300	TRANSPORTATION DIS 095 -008-3300 -300-53300 -	482.45	.00
095 083300	TRANSPORTATION DIS 095 -008-3300 -300-53311 -	118,448.44	.00
095 083300	TRANSPORTATION DIS 095 -008-3300 -300-53313 -	1,080.00	.00
095 083300	TRANSPORTATION DIS 095 -008-3300 -300-53316 -	37,156.75	.00
095 083300	TRANSPORTATION DIS 095 -008-3300 -300-53317 -	1,197.00	.00
095 083300	TRANSPORTATION DIS 095 -008-3300 -300-53317 -	495.50	.00
	FUND TOTAL	118,448.44	
	INDemnITY INSUR.	223.00	
	LEGAL SERVICES	1,720.00	
	RENTAL/POSTAGE MA	915.63	
	COPIER RENTAL/LEASING	463.73	
	POSTAGE/BULK MAIL PERM	307.68	
	CONT SERVICE	8,250.00	
	CUSTODIAL SUPPLIES	673.25	
	HEATING OIL	483.19	
	COOKING GAS	582.48	
	WATER	3,128.25	
	TELEPHONE	14.51	
	FIRE ALARM MONITOR	482.45	
	DISTRICT TRANSPORTAT	118,448.44	
	OUT OF DISTRICT TRANSP	1,080.00	
	SPECIAL ED TRANSPORTAT	37,156.75	
	LATE BUS TRANSPORTAT	1,197.00	
	MCKINNEY-VENTO TRANSP	495.50	

WARRANT: S/032717 03/22/2017

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
095 083300	TRANSPORTATION DIS	1,181.60	
095 192110	SPECIAL EDUCATION	16,453.70	-104,810.04
095 192110	SPECIAL EDUCATION	24.60	430.79
095 192110	SPECIAL EDUCATION	12.12	717.38
095 192310	SPECIAL EDUCATION	1,443.00	6,543.00
095 192353	INSERV TRAIN	2,730.20	
095 192420	SPECIAL EDUCATION	54.42	547.21
095 199000	SPECIAL EDUCATION	21,073.02	56,143.14
095 199000	SPECIAL EDUCATION	12,925.25	
095 202430	SPECIALIST SUPPLIE	10,296.34	
095 202800	PSYCHOLOGICAL SERV	12.52	
095 212351	DISTRICT ACADEMIC	183.90	1,149.48
095 222420	ELEMENTARY ADMNIS	498.00	1,809.50
095 222430	FIRST GRADE	1,531.83	-498.00
095 412430	ART INTERMEDIATE	382.05	
095 422430	MUSIC INTERMEDIATE	863.70	447.22
095 427300	MUSIC INTERMEDIATE	479.78	104.42
095 442430	SPECIAL ED INTERME	629.44	67.50
095 532410	MUSIC MIDDLE	64.95	1.56
095 612415	LIBRARY A/V MIDDLE	14.84	2,136.96
095 632430	SPECIAL ED MIDDLE	62.67	
095 652210	PRINCIPAL HIGH SCH	317.65	3.65
095 652420	GUIDANCE HIGH SCH	343.50	266.16
095 662710	GUIDANCE HIGH SCH	2,685.33	367.38
095 662710	WORLD LANGUAGE HIG	65.60	7.93
095 692410	WORLD LANGUAGE HIG	43.05	40.28
095 692430	SPORTS HIGH SCHOOL	532.14	796.10
095 763510	SPORTS HIGH SCHOOL	422.36	471.00
095 763510	SPORTS HIGH SCHOOL	4,020.00	533.20
095 763510	MUSIC HIGH SCHOOL	725.61	5,963.00
095 772430	MUSIC HIGH SCHOOL	1,364.30	255.03
095 772440	MUSIC HIGH SCHOOL	87.34	
095 792415	LIBRARY A/V HIGH S	733.04	622.96
095 842451	PRINCIPAL EARLY CH	547.62	11.14
		4,558.38	2,138.96
	FUND TOTAL	262,987.71	

WARRANT SUMMARY TOTAL 357,218.18
GRAND TOTAL 357,218.18

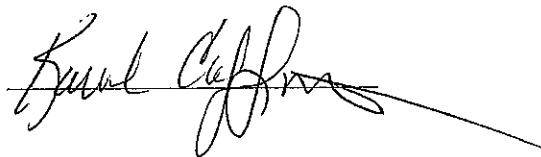
Belchertown Public Schools

W#1738

March 20, 2017

SCHEDULE OF PAYROLL - PAYABLE TO THE TOWN ACCOUNTANT

The following **payroll** of the Belchertown Public Schools, amounting to the aggregate of \$ 739,942.97, have been approved by the School Committee and you are requested to place same on a warrant for payment. I (we) hereby certify, under penalty or perjury, that the statements set forth in this payroll (bills) are true to the best of my (our) knowledge and belief.



BUDGET TOTAL \$ 699,904.34

GRANT AND REVOLVING TOTALS \$ 40,038.63

The attached Schedule of Payroll has been reviewed by the School Business Manager and/or the Superintendent and is accurate to the best of our knowledge.

TOWN OF BELCHERTOWN



PAY BY WORK LOCATION

Pay Period 03/10/2017 To 03/16/2017

WARRANT: 1738

PAYROLL TYPE: REGULAR PR

CHECK DATE: 03/23/2017

PAY TYPE	HOURS	AMOUNT
100 REGULAR	22,068.55	643,359.79
150 PART TIME	609.25	12,813.80
200 OVERTIME	56.50	1,535.67
225 DOUBLE TIME	4.50	165.20
275 TCHR LONGVTY	2.00	2,150.00
280 LONGEVITY	.00	750.00
300 SICK	1,073.20	38,562.38
400 VACATION	61.50	2,439.94
500 PERSONAL	217.75	9,167.13
550 ADMIN DAY FOR PD 5 & 2	5.00	143.17
600 BEREAVEMENT	22.50	934.57
650 JURY DUTY	7.00	356.08
700 ATHLETICS	1.00	107.96
705 CLASS COVRGE	95.00	2,515.00
710 SUBSTITUTE	548.25	14,238.01
711 LONG-TERM SU	18.00	2,643.21
714 CONTRACTED	118.29	2,769.47
715 CONVENOR	.00	192.31
717 INSERVICE TRAINING	9.50	285.00
718 PROFESSIONAL DEVELOPMENT	17.75	532.50
725 GRADE COORD	70.00	98.08
726 CURRICULUM L	.00	980.80
730 LIBRARY/A.V.	.00	76.92
735 BUDGETPREP	.00	23.08
740 DEPT.CHRMN	.00	1,176.96
745 HEAD TCHR	70.00	107.69
755 BAND/MUSC DR	70.00	361.54
900 OFF DUTY WRK	48.75	1,456.71
TOTALS	25,194.29	739,942.97

Substitute Survey Comments				Response
District	w/o License	w/ License		
Belchertown	\$ 70.00	\$ 75.00		They have difficulty getting and keeping subs
Easthampton	\$ 75.00	\$ 85.00	after 31 days in same assignment placed on salary Sched	They are utilizing student interns as subs and no problems with subs staying.
East Longmeadow	\$ 75.00	\$ 75.00		They indicated that they have about 35 subs that are active. They utilize SchoolSpring and Aesop but they also utilize Talent Ed. This process allows them to communicate with applicants to schedule interviews. The Assistant Principal of the High School does all interviewing. Their subs fluctuate often only due to the fact that some of the subs will only take positions offered at the high school or middle school. She indicated that they post at colleges and that the biggest issue they face in recruiting substitutes is that they have a two year degree requirement like us. During the Summer they have a sub-workshop so that they can see who will be returning the following school year and whether they need to keep advertising.
Hadley	\$ 70.00	\$ 75.00		The only reliable subs that they have are retired teachers. Other than that they have a difficult time keeping subs. Their paraprofessionals are now called "Education Support Persons" and can sub for the teacher whose room they are in and they receive a stipend for subbing. They also have two permanent subs that report everyday and are used as needed whether in a classroom or in the library etc.
Longmeadow	\$ 80.00	\$ 80.00	after 21 consecutive days - B step 1 (retroactive to day 1)	They have difficulty getting and keeping subs. They have recently implemented a new policy where a group of principals meet with the applicants at the same time to determine what school level they should be at. This has helped. She also indicated that they require all subs to provide two letters of recommendation with their applications

Ludlow	\$ 70.00	\$ 75.00	21-90 days @ B step 1; 90+ days @ step 1 of degree held	They indicated that due to their continued professional development within the district their need for subs is substantial and their list of subs is getting smaller and smaller. She said they have found that the biggest issues is getting administrators to interview so they have started to have a group of admins due a day of interviews together.
Northampton	\$ 75.00	\$ 80.00	\$85/day for Retired Tchr, \$70/day Student Tchr	They have a very difficult time hiring and keeping subs.
South Hadley	\$ 60.00	\$ 65.00	\$70/day for Teacher Emeritus; \$100 day after 10 consecutive days in same	They do not have a problem. Their process is much different. They do not use School Springs, they have all applicants go into the Superintendent's office. Fill out application, they CORI checked and provided fingerprinting information and then a list is compiled of all applicants and distributed to the schools. The schools are then required to call subs. There is no interview process. If a sub does not workout for the school or there are concerns they are removed from the list.
Southwick-Tolland	\$ 85.00	\$ 90.00	Long Term = 60% of B-1 rate	They have a stipended coordinator that individuals contact and then she calls the subs on the list to fill positions. They do not have an extra subs but tend to have enough with the list of available subs that they do have. She mentioned that their district is going to begin possibly placing ads on their social media sites

Athletic Fee Increase - Projected Revenue						Actual Comparison			
FY16 Student Participation						FY17 Rev			
						Athl Rev			
						FY16 Rev			
						Diff			

Other Fee Increases - Projected Revenue						Actual Comparison			
	FY16 Student Participation			FY17 Projection					
	Stud #	Cur Fee	FY16 Rev	New Fee	Antic Rev	New Rev	FY17 Rev	FY16 Rev	Diff
HS Parking	142	\$110	\$ 15,620	\$125	\$ 17,750	\$ 2,130.00	\$ 17,897	\$ 15,064	\$ 2,833
							tda	EOY	\$ 15,722
Transportation									
prior to School start	418	\$100	\$ 41,800	\$110	\$ 45,980	\$ 4,180.00			
after School starts	16	\$110	\$ 1,760	\$125	\$ 2,000	\$ 240.00			
half year passes	216	\$55	\$ 11,880	\$62.50	\$ 13,500	\$ 1,620.00			
Total Transportation						-			
Music Rental	26	\$40	\$ 960	\$50	\$ 1,300	\$ 340.00	\$ 800	\$ 960	\$ (160)
							tda	EOY	\$ 960
Total New Revenue						\$ 2,470.00			

BELCHERTOWN PUBLIC SCHOOLS

14 Maple Street, P. O. Box 841, Belchertown, MA 01007

Telephone: 413-323-0423

Fax: 413-323-0448



Karol G. Coffin, M.Ed.
Superintendent of Schools
E-Mail: kcoffin@belchertownps.org

BHS ATHLETICS

2016-2017 FALL/WINTER/SPRING STUDENT PARTICIPATION

- Football 40
- Boys Soccer 44
- Girls Soccer 34
- Girls X-Country 25
- Boys X-Country 36
- Golf 36
- Girls Volleyball 24
- Field Hockey 23
- Ice Hockey 19
- Boys Basketball 24
- Girls Basketball 21
- Boys Swimming 22
- Girls Swimming 21
- Boys Tennis 19
- Girls Tennis 13
- Boys Track 39
- Girls Track 23
- Baseball 32
- Softball 25
- Boys Volleyball 16
- Boys Lacrosse 41
- Girls Lacrosse 33

Spring sports are the numbers that signed up and before any possible cuts. However they may only be a few cuts in baseball if any at all.

Respect ~ Responsibility ~ Relationship ~ Rigor ~ Reflection ~ Resilience

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STUDENT ENROLLMENT HISTORY

	PK	K	1	2	3	4	5	6	7	8	9	10	11	12
2002-03	27	177	202	193	176	223	195	191	203	210	189	161	152	149
2003-04	38	188	191	204	199	183	219	200	201	204	208	164	150	147
2004-05	42	164	183	194	210	204	189	224	198	203	196	199	173	150
2005-06	80	193	178	184	193	211	217	201	232	207	195	188	201	157
2006-07	71	195	195	175	190	201	224	219	204	239	194	197	178	199
2007-08	56	196	201	199	182	198	211	228	215	214	230	183	186	176
2008-09	33	197	201	211	203	181	199	215	224	224	209	204	172	176
2009-10	25	181	200	190	214	206	190	194	217	233	209	178	197	160
2010-11	19	198	184	198	192	213	204	190	201	219	225	202	172	189
2011-12	19	163	198	182	189	195	214	203	191	204	194	198	195	170
2012-13	20	176	173	196	179	190	190	209	198	191	191	183	202	192
2013-14	28	165	168	169	189	173	193	191	204	193	177	185	181	197
2014-15	29	136	171	172	177	196	176	198	195	206	184	175	177	172
2015-16	23	152	145	175	179	185	204	187	201	199	192	170	167	172
2016-17	29	141	156	161	184	182	191	205	188	207	179	185	175	167
	Un-graded	Total	Chg.	CSS	SRE	CHCS	JBMS	BHS						
2002-03		2448	49	204	571	609	413	651						
2003-04	16	2512	64	226	594	602	405	669						
2004-05	11	2540	28	206	587	617	401	718						
2005-06	13	2650	110	273	555	629	439	741						
2006-07	3	2684	34	266	560	644	443	768						
2007-08	6	2681	-3	252	582	637	429	775						
2008-09	6	2655	-26	230	615	595	448	761						
2009-10	6	2610	-45	206	604	590	450	754						
2010-11	1	2607	-3	217	574	607	420	788						
2011-12	3	2518	-89	182	569	612	395	757						
2012-13	4	2494	-24	196	548	589	389	768						
2013-14	3	2416	-78	193	526	557	397	740						
2014-15	0	2364	-52	165	520	570	401	708						
2015-16	2	2351	-13	175	499	576	400	701						
2016-17	4	2350	-1	170	501	578	395	706						

Trimesters: Grades 1-6

After talking with teachers and collecting input with regard to the pros and cons of trimesters versus quarters, Swift River Elementary and Chestnut Hill Community School are proposing that starting with the 2017-2018 school year. The consensus across both buildings was that there are several benefits of moving to trimesters.

- Because the term would be longer (from about 45 days to about 60 days), more time for instruction would be provided prior to report cards. This is especially important for specialist who only meet with students once or twice a week. There is also more time to redesign instructional practices to meet the needs of all students prior to report cards.
- End of terms interrupt flow of instruction so having less of this will be better for instruction.
- Special Education teachers who do progress reports for each report card will have more time to work with students on specific goals before they write progress reports.
- There can be more of a focus on instruction and formative assessments as opposed to having frequent summative assessments.
- When we have snow days there is not much time to make up the instruction prior to grades closing.

Possible Dates -

- Term 1 - Friday, December 1 (61 days)
- Term 2 - Friday, March 16 (61 days)
- Term 3 - Last Day of School (58 days)

BELCHERTOWN PUBLIC SCHOOLS

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Telephone: 413-323-0423

Fax: 413-323-0448



Karol G. Coffin, M.Ed.

Superintendent of Schools

E-Mail: kcoffin@belchertownps.org

Personnel Update – March 28, 2017

New Hires			
Name	Position	Building	Date
Rachel Jansen	SPED Tutoring Aide	District	March 22, 2017
Miranda Piris	School Psychologist	District	May/June 2017-TBD

New Resignations Announced			
Name	Position	Building	Date

New Retirements/Other Announced			
Name	Position	Building	Date

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Karol G. Coffin, M.Ed.
Superintendent of Schools
E-Mail: kcoffin@belchertownps.org

MEMORANDUM

TO: Belchertown School Committee Members

FROM: Karol G. Coffin, Superintendent of Schools

DATE: March 28, 2017

RE: School Choice Seats for the 2017-2018 school year

Pursuant to M.G.L. c.76, §12B, I am recommending the following school choice seats be opened for the 2017-2018 school year, after consideration by the Senior Leadership Team:

Cold Spring School:

- Kindergarten, 8 seats

Swift River Elementary School:

- Grade 1, 3 seats
- Grade 2, 2 seats
- Grade 3, 1 seats

Chestnut Hill Community School:

- Grade 5, 8 seats
- Grade 6, 2 seats

Jabish Brook Middle School:

- Grade 7, 10 seats
- Grade 8, 10 seats

Belchertown High School:

- Grade 9, 5 seats
- Grade 10, 5 seats

Thank you for your consideration.

KGC:jg

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Karol G. Coffin, M.Ed.

Superintendent of Schools

E-Mail: kcoffin@belchertownps.org

2016-2017 School Choice Seats Filled

<u>Grade Level</u>	<u>Seats Opened</u>	<u>Seats Filled</u>	<u>Seats Unfilled</u>
<u>K</u>	8	6	2
<u>1</u>	4	2	2
<u>2</u>	6	5	1
<u>3</u>	2	2	0
<u>4</u>	0	0	0
<u>5</u>	4	4	0
<u>6</u>	0	0	0
<u>7</u>	10	6	4
<u>8</u>	10	10	0
<u>9</u>	10	7	3
<u>10</u>	0	0	0
<u>11</u>	0	0	0
<u>12</u>	0	0	0
Totals	54	42	12

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BELCHERTOWN SCHOOL DISTRICT

Out-of-State, Out-of-Country and Overnight Field Trips

Field trips that are planned out-of-state or out-of-country destinations, or that are overnight, must first be recommended by both the Principal and Superintendent and then must be presented to the School Committee for final approval. Such trips must provide students with experiences that not only are difficult to duplicate in a classroom, but must create enrichment through travel to other parts of the country or world. Therefore, completion and submittal of an "Out-of-State, Out-of-Country and Overnight Field Trip request" form at least six weeks (30 school days) before the scheduled trip is required. The following procedures must be implemented regarding all such field trips:

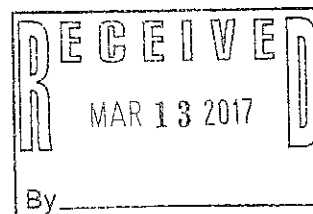
- A. Appropriate out-of-state or out-of-country safety and weather conditions for the field trip must exist;
- B. All students going on these field trips must have signed permission from their parents/guardians and signed required waiver forms (school issued, signed permission forms must be on file with the appropriate teacher before a student participates in any field trip);
- C. The teacher must review, with the students, all travel safety rules in the day of the trip;
- D. Supervision of an average of at least one adult for every ten students, in addition to the classroom teacher, is required;
- E. A predetermined travel route must be planned by the teacher for maximum safety and economy and if a travel agency is used, a reference check on the agency is required;
- F. The teacher must review and follow Part V; Field Trip Accidents or Incidents from the District-Wide and School-to-Site Building Security & Safety and Crisis Prevention and Management Plan;
- G. The completion and submittal of an "Out-of-State, Out-of-Country and Overnight Field Trip request" form at least six weeks (30 school days) before the scheduled trip is required;
- H. The appropriate Principal's and Superintendent's endorsement is required before being submitted to the School Committee for final approval;
- I. School district approved buses, trains, air planes, ships, etc., unless exceptions are approved by both the Principal and Superintendent, will be used for all field trips;
- J. Costs covered by student fees, fund raising, activity accounts, school budgets, and grants must be pre-approved by the Principal.

*Teacher(s): All Faculty and Staff.

Date(s) of field trip: June 8, 2017

Students going on field trip with approved parent/guardian permission forms and required release from liability forms on file (e.g., grade level, student organizations):

The students attending this field trip are
7th and 8th graders. For all students as
an end of year field trip.



Purpose, destination, and brief description of field trip including identification of all lodging and names of states and countries being visited (must attach to request form a very specific itinerary of the trip):

The destination of this field trip is Lake Compounce in Bristol, CT.
This is an end of year trip to Connecticut

Names of chaperones (all must be CORI approved/attached additional list if needed):

All Jabish Brook Middle School faculty and staff. This includes administration and a certified nurse.

Costs associated with field trip and details regarding how trip will be funded:

The cost is \$35 per student. The PTO will be making a donation towards the trip.

Information on travel agent including name, address, telephone, reference checks, insurance, and refund policy (attach travel agent information and any brochures regarding travel agent and tour):

Describe type of transportation services and name and addresses of transportation vendors to be used. Also document transportation safety check including adherence to recommendations made by the National Transportation Safety Board & Federal Motor Carrier Safety Administration (attach additional information including NTSB rating, FMSCA license):

We will be using Kingward Coach Lines
 Address: Kingward
 70 Justin Dr.
 Chicopee, MA 01022

State and/or federal agency information related to travel safety conditions, warnings, etc., including United States Department of Homeland Security threat level and United States Department's travel warnings:

U.S. Department of Homeland Security Threat Level
 Elevated

Acknowledgement of Procedures:	<u>3/13/17</u> Date	<u>Laurel Becker</u> Teacher's Signature
Principal's Endorsement:	<u>3.13.17</u> Date	<u>[Signature]</u> Principal's Signature
Superintendent's Endorsement:	<u>3.13.17</u> Date	<u>[Signature]</u> Superintendent's Signature
School Committee's Endorsement:	_____ Date	_____ School Committee Chair's Signature

JABISH BROOK MIDDLE SCHOOL
62 N. WASHINGTON ST
BELCHERTOWN, MA 01007

NURSE NOTIFICATION FOR FIELD TRIP

PLEASE SUBMIT TO SCHOOL NURSE ONE WEEK PRIOR TO TRIP

FIELD TRIP REQUEST

DATE SUBMITTED 3.13.17

1. Date of Field Trip: 6/8/2017
2. Request submitted by: _____
3. Destination & place to be visited: Lake Compounce, Bristol CT
4. Description & purpose of trip: Trip to an amusement park
as an end of year activity
5. Departure time: 7:30 am Return time: 4:00 pm
6. Cost to student: \$35 Method of transportation: Bus
7. Additional staff needed: _____
8. List of students going on field trip: (may be attached)

Signature, Dept. Chair _____

Signature, Principal 

☒ USDOT Number ☐ MC/MX Number ☐ Name

Enter Value: 434498

Search

Company Snapshot

TERRIEN TRANSPORTATION INC

USDOT Number: 434498

ID/Operations | [Inspections/Crashes In US](#) | [Inspections/Crashes In Canada](#) | [Safety Rating](#)

Carriers: If you would like to update the following ID/Operations information, please complete and submit form [MCS-150](#) which can be obtained [online](#) or from your State FMCSA office. If you would like to challenge the accuracy of your company's safety data, you can do so using FMCSA's [DataQs](#) system.

Other Information for this Carrier

[SMS Results](#)

[Licensing & Insurance](#)

Carrier and other users: FMCSA provides the Company Safety Profile (CSP) to motor carriers and the general public interested in obtaining greater detail on a particular motor carrier's safety performance than what is captured in the Company Snapshot. To obtain a CSP please visit the [CSP order page](#) or call (800)832-5660 or (703)280-4001 (Fee Required).

For help on the explanation of individual data fields, click on any field name or for help of a general nature go to [SAFER General Help](#).

The information below reflects the content of the FMCSA management information systems as of 03/07/2017. Carrier VMT Outdated.

Entity Type:	CARRIER																																
Operating Status:	AUTHORIZED FOR Passenger	Out of Service Date:	None																														
Legal Name:	TERRIEN TRANSPORTATION INC																																
DBA Name:	KING WARD COACH LINES																																
Physical Address:	70 JUSTIN DRIVE CHICOPEE, MA 01022																																
Phone:	(413) 693-3939																																
Mailing Address:	70 JUSTIN DRIVE CHICOPEE, MA 01022																																
USDOT Number:	434498	State Carrier ID Number:																															
MC/MX/FF Number(s):	MC-208632	DUNS Number:	19-501-8791																														
Power Units:	28	Drivers:	42																														
MCS-150 Form Date:	10/05/2016	MCS-150 Mileage (Year):	1,080,099 (2014)																														
Operation Classification:	<table border="0"> <tr> <td><input checked="" type="checkbox"/> Auth. For Hire</td> <td><input type="checkbox"/> Priv. Pass. (Non-business)</td> <td><input type="checkbox"/> State Govt</td> </tr> <tr> <td><input type="checkbox"/> Exempt For Hire</td> <td><input type="checkbox"/> Migrant</td> <td><input type="checkbox"/> Local Govt</td> </tr> <tr> <td><input type="checkbox"/> Private (Property)</td> <td><input type="checkbox"/> U.S. Mail</td> <td><input type="checkbox"/> Indian Nation</td> </tr> <tr> <td><input type="checkbox"/> Priv. Pass. (Business)</td> <td><input type="checkbox"/> Fed. Govt</td> <td></td> </tr> </table>			<input checked="" type="checkbox"/> Auth. For Hire	<input type="checkbox"/> Priv. Pass. (Non-business)	<input type="checkbox"/> State Govt	<input type="checkbox"/> Exempt For Hire	<input type="checkbox"/> Migrant	<input type="checkbox"/> Local Govt	<input type="checkbox"/> Private (Property)	<input type="checkbox"/> U.S. Mail	<input type="checkbox"/> Indian Nation	<input type="checkbox"/> Priv. Pass. (Business)	<input type="checkbox"/> Fed. Govt																			
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ID/Operations | Inspections/Crashes In US | Inspections/Crashes In Canada | Safety Rating**US Inspection results for 24 months prior to: 03/07/2017**

Total Inspections: 58

Total IEP Inspections: 0

Note: Total inspections may be less than the sum of vehicle, driver, and hazmat inspections. Go to [Inspections Help](#) for further information.

Inspections:				
Inspection Type	Vehicle	Driver	Hazmat	IEP
Inspections	34	31	0	0
Out of Service	0	0	0	0
Out of Service %	0%	0%	%	0%
Nat'l Average % (2009-2010)	20.72%	5.51%	4.50%	N/A

Crashes reported to FMCSA by states for 24 months prior to: 03/07/2017**Note:** Crashes listed represent a motor carrier's involvement in reportable crashes, without any determination as to responsibility.

Crashes:				
Type	Fatal	Injury	Tow	Total
Crashes	0	0	0	0

ID/Operations | Inspections/Crashes In US | Inspections/Crashes In Canada | Safety Rating**Canadian Inspection results for 24 months prior to: 03/07/2017**

Total inspections: 0

Note: Total inspections may be less than the sum of vehicle and driver inspections. Go to [Inspections Help](#) for further information.

Inspections:		
Inspection Type	Vehicle	Driver
Inspections	0	0
Out of Service	0	0
Out of Service %	0%	0%

Crashes results for 24 months prior to: 03/07/2017**Note:** Crashes listed represent a motor carrier's involvement in reportable crashes, without any determination as to responsibility.

Crashes:			
Type	Fatal	Injury	Tow
Crashes	0	0	0

ID/Operations | Inspections/Crashes In US | Inspections/Crashes In Canada | Safety Rating*The Federal safety rating does not necessarily reflect the safety of the carrier when operating in intrastate commerce.***Carrier Safety Rating:**

The rating below is current as of: 03/07/2017

Review Information:

Rating Date:	03/18/2016	Review Date:	03/03/2017
--------------	------------	--------------	------------

3/8/2017

SAFER Web - Company Snapshot TERRIEN TRANSPORTATION INC

Rating:

Satisfactory

Type:

Non-Ratable

[SAFER Home](#) | [Feedback](#) | [Privacy Policy](#) | [USA.gov](#) | [Freedom of Information Act \(FOIA\)](#) | [Accessibility](#) | [OIG Hotline](#) | [Web Policies and Important Links](#) | [Plug-ins](#)

Federal Motor Carrier Safety Administration
1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • [Field Office Contacts](#)

S

SMS Safety
Measurement
System

**TERRIEN
TRANSPORTATION INC**
**DBA: KING WARD COACH
LINES**

U.S. DOT#: 434498
Address: 70 JUSTIN DRIVE
CHICOPEE, MA 01022
Number of Vehicles: 28
Number of Drivers: 42
Number of Inspections: 59

**Safety Rating & OOS
Rates**

(As of 03/07/2017 updated daily
from [SAFER](#))

SATISFACTORY
(Rating Date: 03/18/2016)

Out of Service Rates

Type	OOS %	National Avg %
Vehicle	0.0	20.7
Driver	0.0	5.5
Hazmat		4.5

Licensing and Insurance

(As of 03/07/2017 updated hourly
from [L&I](#))








Active For-Hire Authority		
Type	Yes/No	MC#/MX#
Property	No	
Passenger	Yes	MC- 208632
Household Goods	No	
Broker	No	

See how the proposed enhancements impact carrier results. Visit the [SMS Preview Website](#)

BASIC Status (Public Passenger Carrier View) ?

Behavior Analysis & Safety Improvement Categories (BASICS)

Based on a 24-month record ending February 24, 2017

						
Unsafe Driving	Crash Indicator	Hours-of-Service Compliance	Vehicle Maintenance	Controlled Substances and Alcohol	Hazardous Materials Compliance	Driver Fitness
	Not Public				Not Public	



Denotes this carrier exceeds the FMCSA Intervention [Threshold](#) relative to its safety event grouping based upon roadside data and/or has been cited with one or more Acute/Critical Violations within the past 12 months during an investigation. Therefore, this carrier may be prioritized for an intervention action and roadside inspection.

Summary of Activities

The summary includes information on the 5 most recent investigations and 24 months of inspections and crash history.

Most Recent Investigation: 3/18/2016
(Compliance Review)
Total Inspections: 59

Carrier Registration

Flags

Subject to Passenger Threshold

Penalties History

(Six years as of 03/07/2017 updated daily from [FMCSA](#))

No penalties found

Total Inspections without
Violations used in SMS: 50
Total Inspections with
Violations used in SMS: 9

Total Crashes* : 0


*Crashes listed represent a motor carrier's involvement in reportable crashes, regardless of the carrier's or driver's role in the crash. Continue for details.


USE OF SMS DATA/INFORMATION

FAST Act of 2015:

Readers should not draw conclusions about a carrier's overall safety condition simply based on the data displayed in this system. Unless a motor carrier has received an UNSATISFACTORY safety rating under part 385 of title 49, Code of Federal Regulations, or has otherwise been ordered to discontinue operations by the Federal Motor Carrier Safety Administration, it is authorized to operate on the Nation's roadways.

Safety Measurement System:

The data in the Safety Measurement System (SMS) is performance data used by the Agency and Enforcement Community. A  symbol, based on that data, indicates that FMCSA may prioritize a motor carrier for further monitoring.

The  symbol is not intended to imply any federal safety rating of the carrier pursuant to 49 USC 31144. Readers should not draw conclusions about a carrier's overall safety condition simply based on the data displayed in this system. Unless a motor carrier in the SMS has received an UNSATISFACTORY safety rating pursuant to 49 CFR Part 385, or has otherwise been ordered to discontinue operations by the FMCSA, it is authorized to operate on the nation's roadways.

Motor carrier safety ratings are available at <http://safer.fmcsa.dot.gov> and motor carrier licensing and insurance status are available at <http://li-public.fmcsa.dot.gov/>.

DRAFT Proposal March 16 2017

Belchertown Public Schools Resolution:

Rights of Undocumented Students and Protocols for ICE Access to Schools

PREAMBLE

The Belchertown School Committee is committed to the success of every student in each of our schools. The mission of the Belchertown Public Schools is, "to challenge and engage all students in a respectful, positive learning environment that fosters personal, social and academic growth in order to achieve success in a global society."

The Committee believes that the physical safety and emotional well-being of all children in the District, and ensuring that our schools are safe and inviting for all students and their families, are paramount to students being able to achieve. The district does not tolerate discrimination, harassment or bullying (eg: See Policies AC - NONDISCRIMINATION and JICFB - BULLYING PREVENTION POLICY FOR THE BELCHERTOWN PUBLIC SCHOOLS). The recent advisory issued by the MA Attorney General reiterated that non-discrimination and educational access policies extend to students, regardless of their immigration status (Equal Access to Public Education for All Students Irrespective of Immigration Status, March 2, 2017).

This safe and inviting environment would be threatened in the event that Immigration and Naturalization Service employees would come on to district property for the purposes of removing students or their family members, or obtaining information about students and their families.

The Committee further believes that students' well-being and ability to achieve would be negatively impacted by the removal of their family members during Immigration and Customs Enforcement Office (ICE) raids, in part due to the loss of supervising adults to care for them. The District should have in place policies and procedures to protect and care for such students until a guardian or other designated adult is contacted, and all teachers, administrators and staff should be trained on such procedures.

RESOLUTION

1. Existing District practice requires all visitors to state the reason for their visit and be cleared for entry into a space with students. Consistent with that practice, any Immigration and Customs Enforcement (ICE) employee intending to enter any Belchertown Public Schools property must first notify the Superintendent and the District's General Counsel of its intention, in person, with adequate notice and copies of a warrant signed by a judge or magistrate so the Superintendent and General Counsel can take steps to provide for the emotional and physical safety of its students and staff.

2. The Superintendent and/or General Counsel are authorized to ask for the ICE agent's credentials, ask the agent why he or she is requesting access, and ask the agent what evidence of reasonable suspicion exists via a warrant. If all of this information is not provided, the Superintendent will not allow access of ICE into the school setting.
3. Immigration Control Enforcement (ICE) personnel will be refused entry to District property unless the Superintendent and District Counsel are provided with a warrant signed by a judge or magistrate authorizing ICE entry onto the property.
4. Belchertown Public Schools staff shall not ask about a student's immigration status or that of the student's family members, and pursuant to FERPA shall not disclose, without parental consent, the immigration status of any student.
5. Belchertown Public Schools staff will not refer students or families to ICE if they inadvertently or intentionally disclose their immigration status.
6. Within the next 90 days, the Superintendent shall develop a plan:
 - for training teachers, administrators and other staff on how to respond to ICE personnel who are requesting information about students and families or who are attempting to enter district property; and
 - describing procedures for notifying families about ICE efforts to gain information about students and families, and how to support students whose family members have been displaced because of ICE.
 - Additionally, the Policy Subcommittee of the School Committee is charged with reviewing existing district policies regarding immigration and making any recommendations for new policies or changes to existing policies as are warranted.